

**Eastern Kentucky University  
Title IX**

**Modified Course Agreement**

In compliance with Title IX, pregnant students can request consideration for **modified attendance and assignments**. Under guidance from the federal government, universities are required to excuse all medically necessary absences due to pregnancy or childbirth. This agreement should address the required attendance policy in the course.

Completion of this form will act as an agreement between the student and an instructor as to how the modified plan will be implemented and will set the guidelines for the student to follow to achieve completion of the course with the agreed upon modifications.

Please refer to the Title IX pregnancy guidance and FAQ in creating this agreement. Once an agreement has been reached, both parties will sign and date the form.

**Note:** This form is optional and not required. This form is given as a reference and can be used if the instructor needs assistance with a student. If the form is used, a copy should be kept on file by the chair and instructor, and need not be forwarded to any additional offices.

Student (printed name): \_\_\_\_\_

Course Name and Number: \_\_\_\_\_

Course Instructor: \_\_\_\_\_

Semester and Year: \_\_\_\_\_

Expected time of absence due to pregnancy or childbirth: \_\_\_\_\_

**This is the manner in which regularly scheduled course meetings and requirements will be modified:**

The method by which the student should contact the instructor is \_\_\_\_\_ (phone, email, other). Contact must be made in advance of an anticipated absence to have that absence considered excused. *In advance* specifically means \_\_\_\_\_ (example: 1 day in advance or 2 hours in advance).

For emergencies or unexpected absences, student is expected to contact the instructor in this manner:

\_\_\_\_\_

If absences are medically necessary, the instructor will require the following: \_\_\_\_\_

Course materials including lectures, notes, study guides, and in-class instruction will be available in this manner:

\_\_\_\_\_

\_\_\_\_\_

Course requirements including exams, quizzes, assignments, papers and projects, and other work will be made up in this manner:

\_\_\_\_\_

\_\_\_\_\_

(If applicable) Graded assignments including class participation, tests, papers, and projects will be substituted for the following course work:

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Other considerations for this agreement include:

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STUDENT SIGNATURE

DATE

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INSTRUCTOR SIGNATURE

DATE

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CHAIR SIGNATURE

DATE

For questions or help completing the form, please contact either the Title IX Coordinator at [sara.zeigler@eku.edu](mailto:sara.zeigler@eku.edu) or the Deputy Title IX Coordinator at [jeremy.enlow@eku.edu](mailto:jeremy.enlow@eku.edu)

## Graded Assignments Worksheet

### Assignment 1

Type: \_\_\_\_\_ Percentage of grade: \_\_\_\_\_ Due Date: \_\_\_\_\_

Modification necessary [ ] yes [ ] no

Modification: \_\_\_\_\_

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### Assignment 2

Type: \_\_\_\_\_ Percentage of grade: \_\_\_\_\_ Due Date: \_\_\_\_\_

Modification necessary [ ] yes [ ] no

Modification: \_\_\_\_\_

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### Assignment 3

Type: \_\_\_\_\_ Percentage of grade: \_\_\_\_\_ Due Date: \_\_\_\_\_

Modification necessary [ ] yes [ ] no

Modification: \_\_\_\_\_

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### Assignment 4

Type: \_\_\_\_\_ Percentage of grade: \_\_\_\_\_ Due Date: \_\_\_\_\_

Modification necessary [ ] yes [ ] no

Modification: \_\_\_\_\_

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### Assignment 5

Type: \_\_\_\_\_ Percentage of grade: \_\_\_\_\_ Due Date: \_\_\_\_\_

Modification necessary [ ] yes [ ] no

Modification: \_\_\_\_\_

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**Please print a second sheet if additional modification is necessary.**